

Croydon Council

REPORT TO:	CABINET 10 June 2019
SUBJECT:	INVESTING IN OUR BOROUGH
LEAD OFFICER:	SARAH WARMAN, DIRECTOR OF COMMISSIONING & PROCUREMENT JACQUELINE HARRIS-BAKER, EXECUTIVE DIRECTOR RESOURCES
CABINET MEMBER:	COUNCILLOR SIMON HALL CABINET MEMBER FOR FINANCE AND RESOURCES
WARDS:	ALL
CORPORATE PRIORITY/POLICY CONTEXT/AMBITIOUS FOR CROYDON: Effective outcome based commissioning and prudent financial transactions contribute to all corporate priorities. The Council's Commissioning Strategy sets out the approach to commissioning and procurement and puts delivery of outcomes at the heart of the decision making process. As the Council develops more diverse service delivery models, it is important to ensure that our contractual and partnership relationships are not only aligned to our corporate priorities but also represent value for money for citizens and taxpayers, contributing to the growth agenda for Croydon.	
FINANCIAL SUMMARY: There are no direct costs arising from this report.	
KEY DECISION REFERENCE NO.: There are key decisions mentioned in this report, but approval of the Recommendations would not constitute a key decision.	

The Leader of the Council has delegated to the Cabinet the power to make the decisions set out in the recommendations below

1 RECOMMENDATIONS

1.1 The Cabinet is requested to:

1.1.1 Approve the recommendation for the appointment of the Approved Provider Panel for Childrens Social Care Assessments in accordance with the recommendation set out in the report at agenda item 11a.

1.1.2 Recommend to the Leader of the Council that prior to the next meeting of Cabinet in July, the Cabinet Member for Finance and Resources in consultation with the Leader, be authorised to agree the award in respect of the contract for the Microsoft Enterprise Software Agreement which was included in the Good to Great ICT Transformation strategy approved by Cabinet on 20th November 2017 (reference: 91/17 Investing in our Borough c. ICT sourcing strategy) for the reasons set out in para 4.3.1.

Note that any award made under this delegation will be notified in the standard contracts report to the next meeting of Cabinet.

1.2 The Cabinet is requested to note:

1.2.1 The contracts over £500,000 anticipated to be awarded by the nominated Cabinet Member, in consultation with the nominated Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources, in consultation with the Leader.

1.2.2 The list of delegated award decisions made by the Director of Commissioning and Procurement, between 12/04/2019 – 11/05/2019.

2 EXECUTIVE SUMMARY

2.1 This is a standard report which is presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on:

- Delegated contract award decisions made by the Director of Commissioning and Procurement 12/04/2019 – 11/05/2019;
- Contract awards and strategies to be agreed by the Cabinet at this meeting which are the subject of a separate agenda items;
- Contracts anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Resources and with the Leader in certain circumstances, before the next meeting of Cabinet;
- Delegated contract award decisions under delegated authority from the Leader by the Nominated Cabinet Members for Finance and Resources & for Children, Young People & Learning related to the new Addington Valley SEN School;
[As at the date of this report there are none]
- Property acquisitions and disposals agreed by the Cabinet Member for Finance and Resources in consultation with the Leader since the last meeting of Cabinet;
[As at the date of this report there are none]
- Partnership arrangements to be agreed by the Cabinet at this meeting which are the subject of a separate agenda item.
[As at the date of this report there are none]

3 DETAIL

3.1 Section 4.1.1 of this report lists those contract awards that are anticipated to be awarded by the Cabinet.

3.2 Section 4.1.2 of this report lists those contract awards that are anticipated to be awarded by nominated Cabinet Member.

- 3.3 Section 4.2.1 of this report lists the delegated award decisions made by the Director of Commissioning and Procurement, between 12/04/2019 – 11/05/2019.
- 3.4 Section 4.3.1 of this report outlines the rationale for the delegation being requested for the Microsoft Enterprise Software Agreement part of the Good to Great ICT transformation programme, for delivering the strategy approved by Cabinet on 20th November 2017 (reference: 91/17 Investing in our Borough c. ICT sourcing strategy).
- 3.5 The Council's Procurement Strategy and Tender & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council's Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.

4 FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

4.1 Proposed Contract Awards

- 4.1.1 Contract award for the purchase of goods, services and works with a possible contract value over £5 million decisions to be taken by Cabinet which are agenda item 9a.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
Approved Provider Panel for Childrens Social Care Assessments (10 Lots)	£10,049,000 (Contract Length 2 + 2 years)		Children, Young People and Learning / Cllr Flemming

- 4.1.2 Revenue and Capital consequences of contract award decisions to be made between £500,000 to £5,000,000 by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources, in consultation with the Leader.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
Education Management IT System – contract extension	£810,950 (Contract extension length 2 years)		Finance and Resources / Cllr Hall
Contract Variation to the Cremators and Maintenance Contract for the Installation of Compact Coolers		£113,865 (new contract total £610,947)	Culture, Leisure and Sport / Cllr Lewis

4.2 Contract Awards

4.2.1 Delegated award decisions made by the Director of Commissioning and Procurement.

Revenue and Capital consequences of delegated decisions made by the Director of Commissioning and Procurement for contract awards (Regs. 18, 27 a & b) between £100,000 & £500,000 and contract extension(s) previously approved as part of the original contract award recommendation (Reg. 27.d) and contract variations (Reg.29).

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
Croydon District Energy Scheme	£211,333 (Contract length 7 months)		Environment, Transport and Regeneration / Cllr King
Croydon FE College Centre of Excellence for Young People with SEND – Coulsdon College Temporary Modular Build Unit	£495,522 (Contract length 17 months)		Children, Young People and Learning / Cllr Flemming
Croydon Mortuary Provision		£425,000 (Contract length 5 years)	Culture, Leisure and Sport / Cllr Lewis

CONTRACT VARIATIONS & EXTENSIONS					
Contract Title	Value of Contract to Date	Value of Extension Term	Total Revenue value including extension term	Contract Capital Budget	Dept/Cabinet Member
Adults Social Care IT System (AIS/SWIFT)	£242,000	£200,302 (18 months extension)	£442,302		Families, Health and Social Care / Cllr Avis
Appropriate Adults Service for Children and Adults' service	£79,950	£66,625 (10 months extension)	£146,575		Children, Young People and Learning / Cllr Flemming
Corporate Security Contract – Contract Extension	£2,400,000	£880,000 (12 months extension)	£3,280,000		Finance and Resources / Cllr Hall
Corporate Cleaning Contract – Contract Extension	£4,500,000	£1,600,000 (12 months extension)	£6,100,000		Finance and Resources / Cllr Hall

4.3 Contract Award Delegation Request

4.3.1 The Good to Great programme has awarded a number of contracts to deliver the strategy to disaggregate IT contracts and transform IT services that was approved by Cabinet on 20th November 2017 (reference:91/17 Investing in our Borough c. ICT sourcing strategy). The Microsoft Enterprise Software Agreement is the final contract award that will need to be approved and in place for 1st July 2019. Due to the ongoing procurement clarifications the ability to meet the timescales for approval at this Cabinet meeting are not achievable and this is the reason for requesting this delegation to approve the contract award before July's meeting.

Approved by: Lisa Taylor, Director of Finance, Investment and Risk and Section 151 Officer.

5 LEGAL CONSIDERATIONS

- 5.1 The Director of Law and Governance comments that the information contained within this report is required to be reported to Members in accordance with the Council's Tenders and Contracts Regulations and the council's Financial Regulations in relation to the acquisition or disposal of assets.

Approved by: Sean Murphy, Director of Law and Governance and Deputy Monitoring Officer.

6 HUMAN RESOURCES IMPACT

- 6.1 There are no immediate HR issues that arise from the strategic recommendations in this report for LBC staff. Any specific contracts that arise as a result of this report should have their HR implications independently assessed by a senior HR professional.

Approved by: Sue Moorman, Director of Human Resources

7 EQUALITY IMPACT

- 7.1 An Equality Analysis process has been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.
- 7..2 The equality analysis for the contracts mentioned in this report will enable the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector equality duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between people who share a "protected characteristic" and those who do not and take action to eliminate the potential of discrimination in the provision of services.
- 7..3 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms.

Approved by: Yvonne Okiyo, Equalities Manager

8 ENVIRONMENTAL IMPACT

- 8.1 Any issues emerging in reports to the relevant Cabinet member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

9 CRIME AND DISORDER REDUCTION IMPACT

9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

CONTACT OFFICER:

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BACKGROUND DOCUMENTS:

The following public background reports are not printed with this agenda, but are available as background documents on the Croydon Council website agenda which can be found via this link [Cabinet agendas](#)

- Education Management IT System – contract extension
- Contract Variation to the Cremators and Maintenance Contract for the Installation of Compact Coolers